

**Department of Personnel Administration
Memorandum**

TO: Personnel Management Liaisons (PML)

SUBJECT: Governor's State Employee Medal of Valor Awards Program and Nomination Process for 2010	REFERENCE NUMBER: 2010-014
DATE ISSUED: 06/23/10	SUPERSEDES:

This memorandum should be forwarded to:

**Accounting Officers
Employee Relations Officers
Merit Award Administrators
Personnel Officers**

FROM: Department of Personnel Administration
Benefits Division

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This memorandum provides information regarding the Governor's State Employee Medal of Valor Awards nomination process for 2010 and criteria for submitting nominations to the Department of Personnel Administrations (DPA).

Last year, Governor Arnold Schwarzenegger presented the Governor's State Employee Medal of Valor Award to 27 State employees. To assist departments in nominating candidates for this year's Awards, the Governor's State Employee Medal of Valor Special Act/Special Service Award Nomination Package and a fill-and-print nomination form DPA 012 have been updated for 2010 and are now available on DPA's Website at: www.dpa.ca.gov/benefits/awards/medal-of-valor.htm. The package provides information about the program, awards, and nomination instructions. Nominations should cover Special Acts or Services performed through June 30, 2010. Completed nominations are due to DPA by August 2, 2010, for inclusion in this year's ceremony. Departments are encouraged to submit nomination packages prior to the deadline.

Since 1959, more than 400 State employees have received this honorable award. Recipients are employees of the State of California who performed a heroic act above and beyond the call of duty. The award consists of a certificate, citation, medal, and lapel pin. Heroic acts may occur either on or off duty. Additional information about the program and past recipients is also available at the website link above.

Questions regarding the Medal of Valor Awards process should be directed to Kari Ehrman, DPA Statewide Merit Award Administrator at (916) 324-0522 or kariehrman@dpa.ca.gov.

/s/Greg Beatty

Greg Beatty, Chief
Benefits Division